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Pierson
Ponce Inlet
Port Orange
South Daytona
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- CEO Business Alliance
- Daytona Regional Chamber of Commerce
- Florida High Tech Corridor
- Florida Research & Economic Research & Information Database
- Foreign-Trade Zone Resource Center
- The Lodging & Hospitality Association of Volusia County
- Patent and Trademark Office
- Team Volusia Economic Development Corporation
- Volusia Building Industry Association
- Volusia County Association for Responsible Development (VCARD)
- Volusia County Bar Association
- Volusia County Department of Economic Development
- Volusia County Medical Society
- Volusia Manufacturers Association

### Realtor Associations

- Daytona Beach Association of Realtors
- Southeast Volusia Association of Realtors
- West Volusia Association of Realtors

### State of Florida

- Department of Economic Opportunity
- Enterprise Florida
- Florida Division of Corporations

### Florida Department of Business and Professional Regulation

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BUSINESS RESOURCE GUIDE - INTRODUCTION

This Business Resource Guide is a compilation of business resources intended to provide assistance to those interested in starting a business as well as a resource for existing businesses interested in obtaining additional information and expertise to further enhance their success.

The Business Resource Guide is a project of the Daytona Regional Chamber’s Small Business Committee whose mission is to connect small business members with networking opportunities, information, assistance and resources that will help them best utilize their membership and contribute to their success.

If you are not a member of the Daytona Regional Chamber, we invite you to join and protect the investment you have made in your own business by establishing a network of contacts, taking advantage of educational opportunities and participating in Chamber events, all designed to help you succeed in business.

YOUR VOICE. YOUR CONNECTIONS. GETTING YOU NOTICED.

To find out more about joining the Daytona Regional Chamber, call 386.523.3680 or visit daytonachamber.com
Getting Started in Business Flow Chart

**Evaluation**
- Library
- SBDC
- SCORE
- Workshop
- Internet
- SBA
- Friends/family
- Trade Assn.
- Self-Knowledge

**Business Idea**

**Type of Business**
- Proprietorship
- Partnership
- Corporation
  - S
  - C
- LLC
  - Owner Decides

**REQUIRED**

**Location Address**
- Lease Info
- Zoning
- Regulations
  - State
  - County
- Licenses Needed
- Location Limitations

**Business Requirements**
- Fictitious Name
- Occupational License
- Special Permits/Licenses
- Sales Tax No
- Federal Tax ID

**PERSONAL**

**Business Plan**
- Information
- Marketing Plan
- Operational Plan
- Financial Plan
- Supporting Data
  - Location
  - Unique Service Brochure

**Financing Plan**
- Personal Money
- Family Loan
- Equity
  - Stock Ownership
  - Silent Partner
- SBA Guaranteed Loan

**Resources Needed**
- Facilities
- Equipment
- Inventory
- People
- Operating Funds

**Start The Business**
**Licensing/Registration**

Many businesses and professions are licensed by the state and/or county. Local occupational licenses are also required for most businesses and are issued by the City Clerk and the County Tax Office in most areas.

Local government agencies issue certificates of occupancy and zoning permits to operate a business in a particular area, including home-based businesses.

For information on state regulated professions and businesses, contact the Florida State Department of Business & Professional Regulations. [www.myfloridalicense.com](http://www.myfloridalicense.com)

For information on county regulated professions and businesses, contact, Volusia County Administration at 386.736.2700 or [www.volusia.org](http://www.volusia.org).

**Division of Corporations (Florida Department of State)**

State agency for business entity filings, annual reports, fictitious names, trademarks and service marks.

**Mailing Address:** Division of State Division of Corporations Corporate Filings: P.O. Box 6327, Tallahassee, FL 32314  
**Website:** [www.sunbiz.org](http://www.sunbiz.org)

**Division of Corporations Telephone Directory**

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>All General Inquiries</td>
<td>800.755.5111</td>
</tr>
<tr>
<td><strong>Corporations</strong></td>
<td></td>
</tr>
<tr>
<td>Florida Profit &amp; Non-Profit</td>
<td>850.245.6052</td>
</tr>
<tr>
<td>Articles</td>
<td></td>
</tr>
<tr>
<td>Amendments/Dissolutions/Withdrawals</td>
<td>850.245.6050</td>
</tr>
<tr>
<td>Mergers/Registered Agent Changes</td>
<td>850.245.6050</td>
</tr>
<tr>
<td>Foreign Corporation Qualification</td>
<td>850.245.6051</td>
</tr>
<tr>
<td>Annual Reports</td>
<td>850.245.6056</td>
</tr>
<tr>
<td>Corporate Reinstatements</td>
<td>850.245.6059</td>
</tr>
</tbody>
</table>
For specific filing questions, use the following phone numbers:

**Limited Liability Company (LLC)**
- Florida LLC Articles: 850.245.6052
- Florida LLC Qualification: 850.245.6051
- LLC Amendments: 850.245.6051
- LLC Reinstatements: 850.245.6059
- LLC Annual Reports: 850.245.6056
- LLC Registered Agent Changes: 850.245.6051
- LLC Mergers: 850.245.6050

**Partnerships**
- General Partnership Filings: 850.245.6051
- Limited Partnership Filings: 850.245.6051
- Limited Liability Partnership Filings: 850.245.6051
- Annual Reports: 850.245.6056
- LP and LLP Registered Agent Changes: 850.245.6051
- LP Reinstatements: 850.245.6059
- LLP Reinstatements: 850.245.6059

**Fictitious Names**
- Registrations/Renewals: 850.245.6058
- Trade and Service Marks: 850.245.6051
Volusia County Government Services

Citizens Hotline 866.345.0345
Daytona Beach 386.257.6000
DeLand 386.736.2700
New Smyrna Beach 386.423.3300
Osteen 386.574.0598

Thomas C. Kelly Administration Center
123 W. Indiana Ave.
DeLand, FL 32720

Business Tax Receipt

All businesses with a physical location in Volusia County are required to have a current Volusia County business tax receipt unless exempt per Section 114-1(b) of the Volusia County Code of Ordinances. The tax year is from Oct. 1 through Sept. 30 of the following year. Bills for each year are mailed July 1. A new receipt is issued for each year the tax is paid.

Application and Renewal Resources

Online renewal – www.volusia.org
Convenience fees are charged by the processing company. Credit card payment convenience fee is 2.6% with $1.75 minimum. E-Check payment convenience fee is $1.50.

New/Existing business
Apply for a new Volusia County local business tax receipt online or make changes to an existing account.
 Contact the Revenue Division for further assistance.

Director | Tax Collector
Rhonda C. Orr, CGFO
revenue@volusia.org

Office hours
Monday - Friday
8 a.m. to 5 p.m.

Daytona Beach
386.254.4635

DeLand
386.736.5938

New Smyrna Beach
386.423.3325

Orange City
386.736.5938

Before continuing on to the online application for a Business Tax Receipt, make sure to have the following ready:

1. Fictitious name registration number will be required for the business name being used. List of possible exemptions from fictitious name registration:

   Every business must register their name with the State of Florida Division of Fictitious Names unless they meet one of the following exemptions:

   ▪ Using full legal name (first and last) in the business name.
   ▪ Corporation, Limited Liability Company, or Partnership filed and in good standing with the Division of Corporations.
   ▪ Registered or licensed with the Florida Department of Business & Professional Regulations.
   ▪ Registered or licensed with the Florida Department of Health.
   ▪ Licensed attorney forming a business for the practice of law.

   Fictitious name registration information can be found at www.sunbiz.org.

2. Social Security Number or Federal Employer ID Number is required per F.S.# 205.0535.

The review process typically takes 1 business day, but may take longer. After all reviews have been completed successfully the Volusia County Revenue Division will send a bill for the Business Tax via email.
**Zoning**

Land use and zoning involves the regulation of the use and development of real estate. The most common form of land-use regulation is zoning. Zoning regulations and restrictions are used by counties and municipalities to control and direct the development of property within their borders.

It is important to determine if the location you are considering is properly zoned for your type of business.

The City's or County’s Zoning section interprets and administers the City's or County’s Land Development Code (LDC) Zoning District Regulations. The LDC defines zoning categories which regulate and establish uses, building setbacks, and development standards for each piece of land within the city. These categories segregate land uses into three main categories – residential, commercial and industrial.

**Permitting**

A construction permit or building permit is a permit required in most jurisdictions for new construction, or adding onto pre-existing structures, and in some cases for major renovations. Generally, the new construction must be inspected during construction and after completion to ensure compliance with national, regional, and local building codes. Failure to obtain a permit can result in significant fines and penalties, and even demolition of unauthorized construction if it cannot be made to meet code.

Will your business require a permit?

Each City or County has a New Construction or Building Division which handles all building permit and inspection needs. This Division or Department reviews construction plans, issues permits and performs necessary inspections to ensure building projects are built safely and in compliance with state and local codes and regulations helping create a vibrant, livable and safe-built community.
Cities and Municipalities in Volusia County

(Some cities and municipalities have Economic Development Departments to assist businesses).

City of Daytona Beach
Mr. Reed Berger, Redevelopment Director
City Hall, Room 240
301 South Ridgewood Ave.
Daytona Beach, FL 32114
P: 386.671.8120
www.codb.us
Planning and Zoning Department P: 386.671.8120
Permitting and Licensing P: 386.671.8140

City of Daytona Beach Shores
Mr. Michael T. Booker, City Manager
2990 South Atlantic Avenue
Daytona Beach Shores, FL 32118
P: 386.763.5373
www.dbshores.org
Planning and Zoning Department P: 386.763.5361
Permitting and Licensing P: 386.763.5377

City of Debary
Roger Van Auker, Economic Development Marketing Director
16 Colomba Rd.
Debary, FL 32713
P: 386.668.2040
www.debary.org
Planning and Zoning Department P: 386.668.2040
Permitting and Licensing P: 386.668.2040

City of DeLand
Mr. Steve Burley, Economic Development Manager
120 South Florida Ave
DeLand, FL 32720
P: 386.626.7023
www.deland.org
Planning and Zoning Department P: 386.626.7005
Permitting and Licensing P: 386.626.7010
City of Deltona  
Mr. Jerry Mayes, Economic Development Administrator  
2345 Providence Boulevard  
Deltona, FL 32725  
P: 386.878.8972  
www.ci.deltona.fl.us  
Planning and Zoning Department  P: 386.626.7005  
Permitting and Licensing  P: 386.626.7010

City of Edgewater  
Ms. Samantha Bergeron, Economic Development Director  
104 North Riverside Dr.  
Edgewater, FL 32132  
P: 386.424.2400  
www.cityofedgewater.org  
Planning and Zoning Department  P: 386.626.7005  
Permitting and Licensing  P: 386.626.7010

City of Holly Hill  
Mr. Nick Conte, Economic Development Director  
1065 Ridgewood Avenue  
Holly Hill, FL 32117  
P: 386.248.9444  
www.hollyhillfl.org  
Planning and Zoning Department  P: 386.248.9442  
Permitting and Licensing  P: 386.248.9442

City of Lake Helen  
Jason Yarborough, City Administrator  
327 South Lakeview Dr.  
Lake Helen, FL 32744  
P: 386.228.2121  
www.lakehelen.com  
Planning and Zoning Department  P: 386.228.2121  
Permitting and Licensing  P: 386.228.2358
City of New Smyrna Beach  
Mr. Tony Otte, Director, Economic Development  
210 Sams Avenue  
New Smyrna Beach, FL 32168  
P: 386.424.2160  
www.cityofnsb.com  
Planning and Zoning Department P:386.410.2800  
Permitting and Licensing P:386.410.2800  

City of Oak Hill  
Ms. Kohn Evans, City Administrator  
234 U.S. 1  
Oak Hill, FL 32759  
P: 386.345.3522  
www.oakhillfl.com  
Planning and Zoning Department P:386.345.3522  
Permitting and Licensing P:386.345.3522  

City of Orange City  
Ms. Becky Mendez, Development Services Director  
229 East Graves Avenue  
Orange City, FL 32763  
P: 386.775.5415  
www.ci.orangecity.fl.us  
Planning and Zoning Department P:386.775.5415  
Permitting and Licensing P:386.775.5423  

City of Ormond Beach  
Mr. Brian Rademacher, Director Economic Development  
22 South Beach Street  
Ormond Bch, FL 32174  
P: 386.676.3266  
www.ormondbeach.org  
Planning and Zoning Department P:386.676.3238  
Permitting and Licensing P:386.676.3238
City of Port Orange
Mr. Wayne Clark, Director of Community Development
1000 City Center Circle
Port Orange, FL 32129
P: 386.506.5615
www.port-orange.org
Planning and Zoning Department  P:386.506.5675
Permitting and Licensing  P:386.506.5602

Town of Pierson
Ms. Carmen Spelorzi, Town Clerk
Pierson Town Hall
106 North Center Street
Pierson, FL 32180
P: 386.749.2661
www.townofpierson.org
Planning and Zoning Department  P:386.749.2661
Permitting and Licensing  P:386.749.2661

Town of Ponce Inlet
Ms. Jeaneen Clauss Witt, Town Manager
4300 S. Atlantic Avenue
Ponce Inlet, FL 32127
P:386.236.2150
F:386.322.6717
www.ponce-inlet.org
Planning and Zoning Department  P:386.236.2181
Permitting and Licensing  P:386.236.2182

City of South Daytona
Ms. Patty Rippey, Redevelopment Director
1672 South Ridgewood Avenue
South Daytona, FL 32119
P: 386.322.3010
www.southdaytona.org
Planning and Zoning Department  P:386.322.3020
Permitting and Licensing  P:386.322.3020
Business Assistance Organizations

Central Florida—Better Business Bureau
1600 Grant Street
Longwood, FL 32750
P: 407.621.3300
F: 407.786.2625
info@centralflorida.bbb.org
www.bbb.org
BBB is the resource to turn to for objective, unbiased information on businesses. Our network of BBBs allows us to monitor and take action on thousands of business issues affecting consumers at any given time.

CEO Business Alliance
Dr. Kent Sharples, President
825 Ballough Road
Daytona Beach, FL 32114
P: 386.256.4900
F: 888.688.4474
info@ceobusinessalliance.com
www.ceobusinessalliance.com
This is a select group of CEOs and Chairs of the top private companies in Volusia County whose mission is to personally offer expertise to assist compatible businesses in relocating to the community.

Daytona Regional Chamber of Commerce
Mrs. Nancy Keefer, President and CEO
126 E. Orange Avenue
Daytona Beach, FL 32114
P: 386.255.0981
F: 386.258.5104
nancy@daytonachamber.com
www.daytonachamber.com
The Daytona Regional Chamber of Commerce advocates a strong economic and business environment and serves as a platform through which our members and the entire business community can thrive.
**Florida High Tech Corridor**  
Mr. Edward Schons, President  
Florida High Tech Corridor Council  
1055 AAA Drive, Suite 140  
Heathrow, FL 32746  
P: 407.708.4630  
F: 407.708.4635  
ed.schons@floridahightech.com  
www.floridahightech.com  
The Corridor is a regional economic development initiative of the University of Central Florida (UCF), the University of South Florida (USF) and the University of Florida (UF) whose mission is to grow high tech industry and innovation through partnerships that support research, marketing, workforce and entrepreneurship.

**Florida Research and Economic Research and Information Database**  
www.freida.labormarketinfo.com  
Labor Market Facts, Area, Industry and Occupation Profiles, Education and Training Data, Employers.  
This site is a powerful online labor market information system, accessed as a web site on the Internet or an Intranet at a OneStop Center. It was specifically designed for job seekers, students, employers, training providers, workforce professionals, and others seeking to explore local labor markets.

**Foreign-Trade Zone Resource Center**  
www.foreign-trade-zone.com  
Potential Foreign-Trade Zone Grantees and FTZ users, as well as existing FTZ Grantees and users, will find valuable information on this site. In the rapidly changing international trade environment. The various benefits offered by the Foreign-Trade Zones program make it an effective response to the problems that arise when the $8.5 trillion dollar U.S. economy operates within the rapidly changing international trade environment.

**The Lodging and Hospitality Association of Volusia County**  
Bob Davis, President/CEO  
1808 Concept Court  
Daytona Beach, FL 32114  
P: 386.257.6828  
F: 386.257.0909  
bdavis@daytonahotelmotel.com  
www.daytonahotelmotel.com  
This Association provides a vehicle and a voice for cooperation among all members of the hospitality industry.
**Patent and Trademark Office**
Applications for patents and trademarks can be obtained by contacting:
Commissioner of Patents and Trademarks
Washington, D.C.  20231
P:800.786.9199
www.uspto.gov

**Team Volusia Economic Development Corporation**
Mr. Keith Norden, President and CEO
One Daytona Blvd., Suite 240
Daytona Beach, FL 32114
P: 386.265.6332
F: 386.238.8366
knorden@teamvolusiaedc.com
www.teamvolusiaedc.com
This organization is dedicated to advancing economic prosperity for the region. Through public/private partnerships, working to raise the visibility of Volusia County as a premier business destination.

**Volusia Building Industry Association**
Ms. Laura Perkins, Executive Director
104 LaCosta Lane, Suite 130
Daytona Beach, Florida 32114
P: 386.226.1414
F: 386.226-9940
Laura@volusiabia.com
www.volusiabia.com
The Volusia Building Industry Association (VBIA) is a not-for-profit professional trade association providing proactive leadership when representing, promoting, and protecting the construction industry.

**Volusia County Association for Responsible Development (VCARD)**
Ms. Kerry Symolon Karl, Executive Director
126 East Orange Avenue
Daytona Beach, Florida 32114
P. 386.523.3671
F: 386.258.5104
www.responsibledevelopment.com
VCARD is a not-for-profit membership association dedicated to affecting positive outcomes for the development in our community.
**Volusia County Bar Association**
Kathie Selover, Executive Director  
P.O. Drawer 15050  
Daytona Beach, FL 32115  
P: 386.253.9471  
C: 386.212.4003  
volusiabar@gmail.com  
www.volusiabar.org  
This Association regulates the practice of and promote improvements in the law and in the methods of its administration and provides educate its members.

**Volusia County Division of Economic Development**
Mr. Brad Harris, Director  
700 Catalina Drive, Suite 200  
Daytona Beach, FL 32114  
P: 386.248.8048  
F: 386.238.4761  
RBHarris@volusia.org  
www.floridabusiness.org  
This Division provides assistance at no cost to businesses (start-ups, second-stage, or maturing businesses) with the desire and potential for growth within Volusia County.

**Volusia County Medical Society**
P.O. Box 9595  
Daytona Beach, FL 32120-9595  
P: 386.255.3321  
F: 386.254.4296  
docs420@aol.com  
www.vcms.org  
The Volusia County Medical Society is dedicated to bringing the physicians of Volusia County into one organization, promoting the science and art of medicine, and fostering the common interest of our members and the public.

**Volusia Manufacturers Association (VMA)**
Ms. Jayne Fifer, President/CEO  
3 Blockhouse Court  
Ormond Beach, FL 32174  
P: 386.673.0505  
F: 386.254.4296  
jayne.fifer@VMAonline.com  
www.vmaonline.com  
The VMA is the only trade association focused on the success of local Florida manufacturers and it is a corporate membership organization and maintains a 70:30 ratio of manufacturer to service partner members.
Realtor Associations

Daytona Beach Area Association of Realtors
1716 Ridgewood Ave.
Holly Hill, FL 32117
P: 386.677.7131
F: 386.677.7429
www.daytonarealtors.com

Southeast Volusia Association of Realtors
725 W. Canal St.
New Smyrna Beach, FL 32168
P: 386.428.2104
F: 386.426.6564
www.newsmyrnabeachrealtors.com

West Volusia Association of Realtors
425 S. Orange Ave.
Orange City, FL 32763
P: 386.774.6433
F: 386.744.7422
www.westvolusiarealtors.com

The Realtor Associations serve the needs of both home sellers and buyers in the greater Daytona Beach area. Serving the needs of its members, the public and the community are the association’s three main purposes.
State of Florida

Department of Economic Opportunity
107 East Madison Street
Caldwell Building
Tallahassee, Florida 32399-4120
P: 850.245.7105
F: 850.921.3223
www.floridajobs.org

The DEO assists the Governor in advancing Florida’s economy by championing the state’s economic development vision and by administering state and federal programs and initiatives to help visitors, citizens, businesses, and communities.

Enterprise Florida
Orlando Headquarters
800 N. Magnolia Avenue, STE 1100
Orlando, FL 32803
P: 407.956.5600
F: 407.956.5599
www.enterpriseflorida.com

Enterprise Florida, Inc. (EFI) is a public-private partnership between Florida’s business and government leaders and is the principal economic development organization for Florida. EFI’s mission is to expand and diversify the state’s economy through job creation. In pursuit of its mission, EFI works closely with a statewide network of economic development partners and is funded both by the State of Florida and by private-sector businesses.

Florida Division of Corporations
Secretary of State—Corporate Filings
P.O. Box 6327
Tallahassee, FL 32314
P: 850.245.6052
www.sunbiz.org

The Division of Corporations is a filing agency which serves as the statewide central Repository for business entity filings and annual reports, for judgement lien filings, and the central registration office for fictitious names, trademarks and service marks.
The Department of Business and Professional Regulation is the agency charged with licensing and regulating businesses and professionals in the State of Florida, encompassing the hospitality industry, pari-mutuel wagering, licensed professionals and occupations, alcohol and tobacco sales, real estate, mobile homes and condominiums.

**DPBR—Division of Alcoholic Beverages and Tobacco**
The Division of Alcoholic Beverages and Tobacco licenses the alcoholic beverage and tobacco industries, collects and audits taxes and fees paid by the licensees, and enforces the laws and regulation of the alcoholic beverage and tobacco industries.
P: 850.487.1395

**DPBR—Division of Hotels and Restaurants**
The Division of Hotels and Restaurants (H&R) licenses, inspects and regulates public lodging and food service establishments, also licenses and regulates elevators, escalators and other vertical conveyance devices.
P: 850.487.1395
**Department of Labor**
Florida Division of Worker’s Compensation
Bureau of Compliance
200 East Gaines Street
Tallahassee, FL 32399-0318
Workers' Compensation Claims
P: 800.342.1741
www.fldfs.com/wc/

Under the Florida Department of Financial Services, this Division operates to ensure the self-execution of the workers’ compensation system through educating and informing all stakeholders in the system their rights and responsibilities, compiling and monitoring system data and holding parties accountable for meeting their obligations.

**Florida Department of Economic Opportunity**
Agency for Workforce Innovation
107 East Madison Street
Caldwell Building
Tallahassee, Florida 32399-4120
P: 866.352.2345
www.floridajobs.org

Agency responsible for implementing policy dealing with workforce development programs, welfare transition, unemployment compensation, workforce information services and labor market information.

**Florida Department of Financial Services**
200 East Gaines Street
Tallahassee FL 32399
P: 877.693.5236
www.myfloridacfo.com

Regulatory and licensing department for state-chartered lending institutions, mortgage brokerages & lending, consumer finance loans, securities, certified capital companies, retail installment sales, commercial collection agencies, funeral and cemetery services.
Volusia County Chambers of Commerce

Daytona Regional Chamber of Commerce
Ms. Nancy Keefer
President
126 East Orange Avenue
Daytona Beach, FL 32114
P: 386.255.0981
F: 386.258.5104
nancy@daytonachamber.com
www.daytonachamber.com

Port Orange - South Daytona Chamber of Commerce
Ms. Debbie Connors
Executive Director
3431 Ridgewood Ave.
Port Orange, FL 32129
P: 386.761.1601
F: 386.788.9165
dconnors@pschamber.com
www.pschamber.com

DeLand Area Chamber of Commerce
Ms. Tammy Mauldin
Executive Director
336 North Woodland Blvd.
DeLand, FL 32720
P: 386.734.4331
F: 386.734.4333
Tammy@delandchamber.org
www.delandchamber.org

Southeast Volusia Chamber of Commerce
Ms. Sue Williams
President
115 Canal St.
New Smyrna Beach, FL
P: 386.428.2449
F: 386.423.3512
swilliams@sevchamber.com
www.sevchamber.com

Volusia Hispanic Chamber of Commerce
Ms. Inez Nazario-Vega
President
1676 Providence Blvd., Suite A
Deltona, FL 32725
P: 386.626.4264
F: 321.206.3199
www.volusiachamber.org
contact@volusiachamber.org

Ormond Beach Chamber of Commerce
Ms. Debbie Cotton
CEO / President
165 W Granada Blvd.
Ormond Beach, FL 32174
P: 386.677.3454
F: 386.677.4363
dcotton@ormondchamber.com
www.ormondchamber.com

West Volusia Regional Chamber of Commerce
Ms. Shari Simmans
Executive Director
2578 Enterprise Rd
Orange City, FL 32763
P: 386.490.4606
F: 386.597.1938
www.westvolusiaregionalchamber.org

Holly Hill Chamber of Commerce
Ms. Rose Schumacher
Executive Director
1056 Ridgewood Ave.
Holly Hill, FL
P: 386.255.7311
F: 386.267.0485
rose@hollyhillchamber.com
www.hollyhillchamber.com

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Ms. Shari Simmans
Executive Director
2578 Enterprise Rd
Orange City, FL 32763
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Contact Information:

- Daytona Regional Chamber of Commerce: nancy@daytonachamber.com
- Port Orange - South Daytona Chamber of Commerce: dconnors@pschamber.com
- DeLand Area Chamber of Commerce: Tammy@delandchamber.org
- Southeast Volusia Chamber of Commerce: swilliams@sevchamber.com
- Volusia Hispanic Chamber of Commerce: contact@volusiachamber.org
- Ormond Beach Chamber of Commerce: dcotton@ormondchamber.com
- West Volusia Regional Chamber of Commerce: www.westvolusiaregionalchamber.org
- Holly Hill Chamber of Commerce: rose@hollyhillchamber.com

Additional Resources:

- Volusia County Chambers of Commerce: www.voluusiachamber.org
- Contact Information: contact@volusiachamber.org
Volusia County Education

Education - K-12

Volusia County Schools
DeLand Administrative Complex
200 North Clara Avenue
DeLand, FL 32720
P: 386.734.7190, ext. 20218
www.myvolusiaschools.org

Post-Secondary Education

Bethune-Cookman University
640 Dr. Mary McLeod Bethune Blvd.
Daytona Beach, FL 32114
P: 386.481.2000
F: 386.481.2601
www.cookman.edu

Daytona State College
1200 W Intl Speedway Blvd
Daytona Beach, FL 32114
P: 386.506.3000
F: 386.506.3940
www.daytonastate.edu

Embry-Riddle Aeronautical University
600 S. Clyde Morris Blvd.
Daytona Beach, FL 32114
P: 386.226.6200
F: 386.226.7017
www.erau.edu

Keiser University
1800 Business Park Blvd
600 South Clyde Morris Blvd.
Daytona Beach, FL 32114
P: 386.274.5060
F: 386.274.2725

Palmer Chiropractic
Florida Campus
Port Orange, FL 32129
P: 866.890.5498
F: 386.763.2635
www.palmer.edufloridacampusprofile/

Stetson University
421 N. Woodland Blvd.
4777 City Center Parkway
DeLand, Florida 32723
P: 386.822.7100
F: 386.740.3658
www.stetson.edu

UCF Daytona Beach
1200 W. Intl. Speedway Blvd.
Daytona Beach 32114
P: 386.506.4021
F: (386) 506-4466
www.regionalcampuses.ucf.edu/campus/daytona-beach/
Daytona Beach—Small Business Assistance

SCORE
Mr. Tom Hellman, Chapter Chair
149 S Ridgewood Ave., Suite 301
Daytona Beach, FL  32114
P:877.899.5221
F:386.255.0229
www.score87.org
info@score87.com
A nonprofit association dedicated to educating entrepreneurs and helping small businesses start, grow, and succeed.

Small Business Development Center (SBDC)
Mr. James Deering, Director
1200 W. Intl. Speedway Blvd., Bldg. 110. Room 222
Daytona Beach, FL 32114
P: 386.506.4723
F: 386.506.4602
The Florida SBDC at Daytona State College provides entrepreneurs with professional business consulting at no cost, management training, and vital information they need to grow and succeed in a complex and competitive global environment.
James.deering@daytonastate.edu
www.volusiasbest.com/

UCF Business Incubator
Daytona Beach International Airport
Ms. Connie G. Bernal, Site Manager
601 Innovation Way
Daytona Beach, FL 32114
P: 386.872.3101
F: 386.872.3102
connie.bernal@ucf.edu
www.incubator.ucf.edu
The UCF Incubator is designed to help new and struggling early-stage businesses develop into financially stable companies through a comprehensive process that includes an on-going series of strategic and tactical meetings, a variety of business development services, business coaching, and other resources, such as office space, that designed to help a company grow smarter and faster.
Tourism

**Daytona Beach Area Convention & Visitors Bureau**
Ms. Lori Campbell-Baker  
Executive Director  
126 East Orange Avenue  
Daytona Beach, FL 32114  
P: 800.544.0415  
F: 386.255.5478  
lcb@daytonabeach.com  
www.daytonabeach.com

**West Volusia Tourism Advertising Authority**
Ms. Georgia Turner  
Executive Director  
116 West New York Avenue  
DeLand FL 32720  
P: 386.734.0162  
F: 386.734.0163  
gturner@visitwestvolusia.com  
www.visitwestvolusia.com

**New Smyrna Beach Visitors Bureau**
Mr. Debbie Meilhls  
Executive Director  
2238 S.R 44  
New Smyrna Bch, FL 32168  
P: 386.428.1600  
F: 386.428.9922  
debbie@visitnsbfla.com  
www.nsbfla.com

**Workforce Development and Training**

**CareerSource Flagler Volusia**
Ms. Robin King, President and CEO  
329 Bill France Blvd.  
Daytona Beach, FL 32114  
P: 386.323.7074  
F: 386.323.2095  
robinking@careersourceFV.com  
www.careersourcefv.com

CareerSource provides recruitment-related services, human resource information and training opportunities to businesses and job seekers in our community.

**Daytona State College, Center for Business & Industry**
Mr. Frank Mercer  
Daytona State College, 1200 W. Intl Speedway Blvd., Bldg. 150, Room 300  
Daytona Beach, FL 32114  
P: 386.506.4461  
Frank.Mercer@DaytonaState.edu
The SBA helps Americans start, build and grow businesses. Through an extensive network of field offices and partnerships with public and private organizations.

www.sba.gov
TAXES

In addition to federal taxes such as corporate income tax and unemployment tax, most businesses in Florida are required to pay state taxes such as sales and use tax, discretionary sales surtax (local option taxes), unemployment tax, communications services tax, corporate income tax, and use tax on out-of-state purchases.

Certain businesses must also pay tangible or intangible personal property tax. Florida law requires many businesses to e-file their tax returns. Businesses must pay electronically through www.myflorida.com/dor, if they pay more than $30,000 per year in sales or fuel tax; have 10 or more employees on whom they pay unemployment tax in any calendar quarter; or remit any fuel tax or file consolidated tax returns for locations in more than one county.

Contact the agencies listed below to determine your business tax responsibilities.

**Florida Department of Revenue**
General Tax Administration
P: 800.352.3671
Florida Department of Revenue
5050 W. Tennessee St.
Tallahassee, FL 32399-0100
www.myflorida.com

**Local Office**
1180 N Williamson Blvd.
Suite #160
Daytona Beach, FL 32115
P: 386.274.6600

**Information for Businesses and Employers**

- The Florida Department of State handles corporate filings, fictitious name and partnership registrations.
- The Florida Department of Revenue collects state taxes. Businesses obtain a Florida Sales Tax number and report sales tax collections monthly to the Department.
- You can register to collect and/or pay tax in Florida and enroll to file and/or pay tax electronically via the Department’s Website at www.myflorida.com/dor and clicking on “e-Services.”
- If do not have Internet access, you can obtain a paper “Application to Collect and/or Report Tax in Florida” (form DR-1) from your local DOR Service Center.
The IRS Provides information on employee withholding taxes (income and Social Security taxes), company taxes, federal unemployment taxes, and obtaining an Employer Identification Number (EIN).

The IRS also conducts free small business workshops.

Taxpayers can call 800.829.4933 to obtain an Employer Identification Number (EIN). Detailed information and an electronic SS-4 can be found at: www.irs.gov/businesses/small and click on link titled “Employer ID Numbers (EINs).

Employers must withhold Social Security and Medicare taxes from employees’ wages and pay a matching amount. These taxes have different rates and only the social security tax has a wage base limit. There is no wage base limit for Medicare tax; all covered wages are subject to Medicare tax.

To learn more about the five major benefits covered by Social Security taxes (retirement, disability, family benefits, survivors and Medicare), please refer to the Social Security Administration’s Website.